# Community Management Advisors, Inc <a href="https://cmamgt.com/">https://cmamgt.com/</a>

Please note that CMA is to be notified directly with issues that arise within the Tuscany Estates community, including, HOA dues issues, AR requests, patio/town home maintenance & repair and general questions etc.

### **Hours of Operation**

8am-4pm Monday – Thursday 8am- 12pm Fridays

#### Holidays observed by CMA

New Years Day Memorial Day Fourth of July Labor Day Thanksgiving Christmas Day News Year Eve and Christmas Eve (limited hours- changes based on needs)

#### **Business Line**

If a resident just leaves a message on the regular business line, it will not be returned until the next business day and no fee charged.

#### **Emergency Line**

Currently, CMA's emergency line is available after-hours. Please note that if it is a TRUE Emergency please call 911 then call CMA. If a resident calls the emergency line after hours and it is not a true emergency, the resident will be charged the fee of \$25.00 that will be initiated by CMA.

# Contact person/info.

Phone 412-269-7800 Fax: 412-269-7780 (Aimee or Carl)

Email Addresses: Aimee@cmamgt.com or derrick@cmamgt.com Business Address 200 Commerce Drive, Suite 206 Moon Township, PA 15108

# **CMA** Portal

Community Management Professionals, LLC, the management company for Tuscany Estates Association, is happy to provide you with your login credentials for our association web portal. The web portal is an extension of your management company's new software, which will allow for better access to your account details such as violations, architectural requests, and financial history.

Effective immediately, you can log in to <u>portal.cmamgt.com</u> using the following credentials:

Your login is: Your Temporary Password is:

# Please note that if your community currently has a website, it will still be available at this time, but financial and account details will only be located on the new web portal.

The activation of this portal will also not make any changes to the way you pay your association dues/fees. If you are on our auto-debit program, you can access that information from the portal. If you pay via e-check from either Alliance Association Bank or your personal bank, you will need to access that information from their websites.

If another member of your household would like access, please have them go to <u>portal.cmamgt.com</u> and click Login at the top the page. Then there will be a button that says "Sign Up". Please fill out the information and that will generate the request for an additional login. The system only generates a login to the primary email address listed on file.

Lastly, your information is automatically included in the association directory. If you wish to change that, you can log in and select which information is shared.

Further instructions and information about the web portal is attached. If you have difficulty logging in, please contact us at <a href="mailto:support@cmamgt.com">support@cmamgt.com</a>.